

Three CIOs Share Their Scanning Success with KwikTag from DocSolid

DocSolid's patented solution, KwikTag, is the simplest and most productive way to convert paper to managed digital documents. Legal market capture and retrieval integrations include Autonomy iManage, Open Text eDocs, Worldox, Aderant, Elite and more.



"With KwikTag, Dechert has scanned and filed an average of 200,000 pages per month—and this number is steadily increasing. The cost savings to store electronically rather than physically is huge."

Michael Shannon, Chief Information Officer Dechert, LLC • KwikTag User Since 2007

KwikTAG RESULTS

- Significant reduction of on-site and off-site storage costs due to scanning best practices.
- Efficiencies for searching, sharing and accessing scanned files, from iManage, thanks to firm-wide user adoption.
- A more comprehensive disaster recovery program based on image file backups.



"McCarter & English is realizing savings by making its employees more efficient and productive— reducing data entry errors, routing vouchers faster for payment, capturing important client information and allowing users to review documents without trekking to the file room."

Kenneth Levonaitis, Chief Information Officer, McCarter & English, LLP • KwikTag User Since 2008

KwikTAG RESULTS

- Improved productivity for lawyers and time keepers due to a regimented use of scanned documents.
- Reduced accounts payable approval process by a week to 10 days.
- Lower costs for paper storage as the firm migrates to a digital environment.



"Thanks to KwikTag, documents are now housed on our secure and backed-up network instead of in vulnerable filing cabinets."

John Sroka, Chief Information Officer, Duane Morris, LLP • KwikTag User Since 2005

KwikTAG RESULTS

- 100% conversion of incoming paper invoices into electronic files.
- Integration with iManage and Elite that ensures paper documents are stored in centralized repositories and backed up.
- Elimination of paper-based back files, saving a significant amount of money on storage and office space.



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DocSolid KwikTag for Law Firms

Convert paper documents into searchable image information in your DMS, accounting software and other applications and enable a firm-wide platform for scan capture.



Capture Paper to iManage / OpenText / Worldox Document Management Systems

Scan paper to your DMS when it arrives, and make images part of the electronic matter file. Attorneys, secretaries, paralegals, and staff add paper capture to their activities without disruption. Stacks of documents can be scanned when it's convenient, without login or typing at the MFP.

Capture Accounting Documents for Elite / Aderant Accounting Systems

Scan invoices and other accounting paper documents and link images to the electronic transactions, making research, approvals, and client bill production efficient and cost-effective.

Enterprise Scanning to Email or Designated Folders

Across the enterprise, users can scan at any device, using a single, productive method. This enterprise platform approach facilitates help desk support, provides a single point of integration to other applications, and consolidates system administration and security.

OCR, Create PDF, PDF/A, TIF, Microsoft Word Documents

To capture information from scanned paper, KwikTag employs state-of-the-art OCR, and then creates searchable PDF, Microsoft Word or other file formats to make the document contents fully usable. DocSolid offers other tools for bulk import or export, or conversion of scanned or electronic files.

Use Any MFP, Digital Copier or Scanner

Use any network-connected MFP, digital copier or scanner with no hardware or software add-ons and no cumbersome logins or device keypad typing.

Scan to these applications:

- Microsoft Office® suite
- Autonomy iManage®
- OpenText eDOCS
- World Software – Worldox®
- Thomson Elite®
- Aderant Expert
- Microsoft SharePoint®
- SolCase / VisualFiles
- Chrome River Expense Management
- And more...

Contact DocSolid at 877-880-8065, sales@docsolid.com or www.docsolid.com.



877-880-8065
sales@docsolid.com
www.docsolid.com

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